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# Updates on Opening a Research Project at JHS

February 14<sup>th</sup>, 2018

# Master Agreement

- Fully executed on 2/23/2017-  
(Almost 1 year ago.)
- Covers all sponsored and/or funded research studies that use JHS facilities and resources



# Process Now

- Eliminates the need for 3 party clinical trial agreements
- Consolidates all study types into one process



# Information within ORA Website

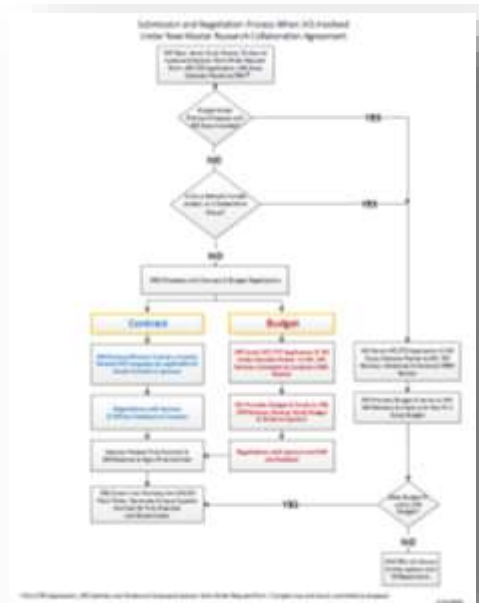
UM is working with JHS to obtain a JHS budget faster

Follow the [JHS Involved Clinical Trial Process](#)!

The Process Flow Chart can be found on the ORA Website:

- [www.ora.miami.edu](http://www.ora.miami.edu)
- **Select** About ORA
- **Under** Engaging Clinical Research
- **Select** [JHS Involved Clinical Trial Process](#)

**Remember!** If JHS is part of proposal submission, its best to get their estimated costs within your proposal submission!



# Common Question

- How do I start the process of getting a UM/JHS Work Order in place?
- Go to the ORA website: [www.ora.miami.edu](http://www.ora.miami.edu)
- Select: [Submitting to ORA](#)



**RESEARCHER RESOURCES**

**Submitting to ORA**

The Office of Research Administration (ORA) utilizes central mailboxes to receive all incoming work. These central mailboxes afford ORA the ability to receive, review and assign work within 24-48 hours of receipt.

**ORA Mailboxes**

In order to better serve the University's research community, the Office of Research Administration (ORA) has created mailboxes to serve as a convenient way to submit requests electronically.

**Grants Toolbox**

Please visit the Grants Toolbox to view checklists, templates, guides, simulations, diagrams and worksheets related to research administration.

**Award Lifecycle**

Please visit the Award Lifecycle page to learn about the funding and research process. Many resources are available to researchers through our Find Funding, Develop Proposal, Submit Proposal, Manage Award and Close Out pages.

**Who is my ORA Contact Person?**



# Submitting to ORA



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## Submitting to ORA

Applications/Proposal

Award Documents

Closeout Documents

Equipment Acquisition not Included in Original Budget

Export Control Forms and Questions

Financial Reporting Requests

Jackson Health System (JHS) Work Order

Jackson Health System (JHS) Work Order under the UM / JHS Master Research Collaboration Agreement) and funded from a Sponsored Project/Activity.

Go to: Jackson  
Health System  
(JHS) Work Order



Include the following	When	Where
<ul style="list-style-type: none"><li>Outbound Subaward / Jackson Work Order Request</li><li>If project is under an award (not Agreement) provide the following: JHS Clinical Trials Office (CTO) Application (completely filled and signed by PI) and Study Calendar (in Draft Excel format, not signed) documents, which can be found at: <a href="http://hsro.med.miami.edu/ancillaries">http://hsro.med.miami.edu/ancillaries</a>.</li></ul>	Upon receipt of the Notice of Award from ORA.	<a href="mailto:cris@med.miami.edu">cris@med.miami.edu</a>

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# Common Questions

- Who do I contact to get JHS procedure prices? (For Proposals? For Contracts?)
- How long does it take for ORA to receive a budget from JHS?
- How do I determine the total amount to enter into Outbound Subaward/Jackson Work Order Request Form?



# Common Questions

- Where can I find the final JHS budget?  
How do I know what I will be billed for?
- What I should and should not put on JHS Study Calendar?
- Who should I contact if I have a question about completing JHS calendar?





# Questions?

